

Position Title: Manager, Diagnostic Imaging

Status: Full Time

Salary: \$37.776 to \$53.343 per hour

St. Joseph's Health Centre is a dynamic downtown community teaching hospital—a great place to learn, work and grow. We are a community of Many Faces with One Mission – which speaks to the diversity of the people that we serve and those who serve with us. At St. Joseph's Health Centre, we value people; we are committed to creating a progressive professional environment that reflects a deep commitment to our mission and values. Working here means more than having a job; it means being part of a community where each and every member of our team is recognized and appreciated. [Click here to view our many faces, one mission video.](#)

Position Profile:

Reporting directly to the Administrative Director, Clinical Support Services, the Manager of Diagnostic Imaging will lead self-directed work teams in providing excellence in patient care.

Responsibilities:

1. Planning & Administration

- Participates in the development of goals and objectives for Diagnostic Imaging and supports the achievement of these goals
- Actively participates in interdisciplinary collaboration and decision-making with the Administrative Director and Chief of Diagnostic Imaging
- Directs quality assurance activities in all areas of responsibility and ensures adherence to hospital standards and appropriate legislation
- Assists with the development and acquisition of new technologies

2. Human Resources Management

- Participates in the recruitment process to meet present and future departmental needs
- Ensures the implementation of training and orientation programs
- Develops and communicates performance standards and ensures that performance assessments are completed for staff.
- Monitors attendance improvement programs
- Promotes a positive labour relations environment
- Recommends and implements disciplinary action and represents the Health Centre at grievances in accordance with hospital policy

3. Strategic/Operational Management

- Reviews and simplifies systems/structures/policies to support the vision of the program/Health Centre
- Identifies potential market and competitive opportunities within the program
- Develops and nurtures partnerships with internal and external communities
- Communicates vision and direction through a variety of media, and articulates their link to strategic initiatives
- In collaboration with the program supports the development and implementation of a program vision

4. Financial Management

- Collects, interprets, and analyzes management information data to minimize resource consumption and prepare the department's annual operating plan and budget
- Coordinates the capital equipment selection and installation process
- Monitors costs, investigates variances, and takes remedial action
- Maintains required records, reports, and statistics

Qualifications:

1. Completion of a post secondary diploma program in a modality of Medical Radiation required.
2. Advanced Certification and/or Bachelor's degree in a health related field required.
3. Membership in CAMRT required.
4. Registration with CMRTO required.

5. Membership in the OARM (Ontario Association of Radiology Managers) and AHRA (American Hospital Radiology Managers) preferred.
6. 3 to 5 years recent management experience.
7. Proven leadership, staff management and problem-solving skills
8. Excellent written and verbal communication skills with the ability to communicate effectively at all levels of the organization.
9. Exceptional interpersonal, facilitation, and negotiation skills
10. Effective consultation and coaching skills

Why Work at St. Joe's?

- We are committed to lifelong learning and offer an Education Assistance Fund that provides tuition reimbursement for career related continuing education
- Interest-free loans are available for educational purposes
- Our fully equipped, on-site fitness centre is only \$12 per month per employee
- We are located in one of Toronto's most vibrant and fascinating areas servicing Queen Street West, Roncesvalles Village, High Park and Parkdale
- Easy access to TTC surface and subway routes

WHEN APPLYING, PLEASE INCLUDE THE JOB TITLE IN THE SUBJECT LINE.

If you are interested and qualified for this position, we invite you to send us your resume to hrjob@stjoe.on.ca. Please note while we value all applicants only those candidates selected for interview will be contacted.

We are an Equal Opportunity Employer